

# Lancaster Sewer District Commission

## General Abatement Request Form



### Instructions

FORM GA2016

PLEASE READ CAREFULLY. Fill in all blanks, attach additional paperwork as necessary.

This form is for the application of general abatements only. General abatements are only considered for Pool Fill-ups, Meter errors and Leaks, or Miscellaneous billing issues. For Second Meter/Outdoor Water Use abatements please use the Seasonal Outdoor Water Use Abatement Request Form.

Any petition for abatement must be filed in writing to the Lancaster Sewer District Commission within 6 months of the date reflected in the "billing date" section from the front of the usage bill.

The filing of this form does not guarantee that your abatement will be granted.

The filing of this form does not relieve the applicant of the responsibility to pay the sewer usage bill in full by the due date specified.

Abatements will be considered by the Commission on a case-by-case basis. Approved abatements will be reflected as an account credit in the next billing period.

Return to: [clerk@LSDC-MA.com](mailto:clerk@LSDC-MA.com) Lancaster Sewer District Commission - PO Box 773 - 18 Prescott Street - South Lancaster MA, 01561

### Subpart A - Account & Property Information

Most requested information can be found on the front of your bill

Service Street Address _____		Number of Bedrooms _____	Service No. _____
		at property served	
Last Name or Business Name _____		First Name _____	
Contact Phone _____		Contact email _____	
Date of Contested Bill _____	\$ _____	Amount owed on contested bill	

Your account must be in good standing for an abatement request to be considered. Please check the appropriate box to confirm that all past-due amounts have been paid or enclose payment for past due amounts.

- All past due amounts owed have been paid and this account is in good standing.
- A payment is enclosed to bring the account into good standing. Amount enclosed: \$ \_\_\_\_\_

### Subpart B - Reason For Abatement Request

Please check one. For second meter/outdoor water use abatements please use the Seasonal Outdoor Water Use abatement form

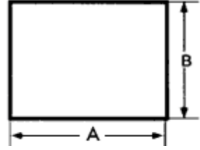
		Dates
<input type="checkbox"/> <b>1. Pool Abatement</b> For abatements of one-time pool fill-ups. This adjustment is for permanently installed in-ground or above ground pools only. This does not apply to temporary pools or seasonal refilling or topping off. Please attach a photo of the pool and provide pool dimensions in Subpart D. Attach copies of receipts for new pool, pool liner replacement, or leak service.	Enter date of pool fill up in box B1 _____ →	B1
<input type="checkbox"/> <b>2. Leak and Meter Abatement</b> For abatements of water volumes caused by leaks that were not discharged to the sewer. This includes leaks on outdoor water pipes or on pipes prior to plumbing fixtures. This does not include leaking toilet valves or faucets. Attach documentation from water department and describe the reason for the abatement including any calculations in Subpart E	Enter date of leak or meter error in box B2 _____ →	B2
<input type="checkbox"/> <b>3. Miscellaneous One-Time Abatement</b> For all other one-time abatements and billing adjustments. These will be considered on a case-by-case basis and any adjustment granted will be based on the circumstances described by the customer and by review of historical usage data. Describe the reason for the abatement including any calculations in Subpart D	Enter date of abatement event in box B3 _____ →	B3

Service No. \_\_\_\_\_

**Subpart C - Pool Abatement Calculation**

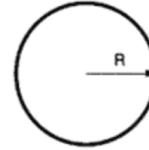
*This section to be completed only by customers requesting an abatement for the fill up of a new pool, or the refilling of an existing pool due to liner replacement or leak repair.*

*Enter dimensions for your pool and attach a photo. For other pool shapes, please describe in detail in Subpart E and attach a photo.*



**Square / Rectangle Pool**

Length (A) \_\_\_\_\_ Feet  
 Width (B) \_\_\_\_\_ Feet



**Circular Pool**

Radius (R) \_\_\_\_\_ Feet

*Pool Volume - Determine the Pool Volume based on the calculations provided*

Depth - Shallow End \_\_\_\_\_ Feet  
 Depth Deep End (if applicable) \_\_\_\_\_ Feet  
 Average Depth: \_\_\_\_\_ Feet

Square or Rectangular Pool Volume \_\_\_\_\_ CF  
 Average Depth x Length x Width

Circular Pool Volume \_\_\_\_\_ CF  
 Average Depth x Radius x Radius x 3.14

**Subpart E - Abatement Description for Meter and Miscellaneous Issues**

*Please provide a written statement describing why you believe an abatement is owed on this account. If necessary, attach a written letter and associated documents. Please provide all calculations used to determine the amount of your request.*

Area with horizontal dashed lines for writing a statement.

*The undersigned certifies under the pains and penalties of perjury that the information as contained herein is true and correct.*

**Sign Here** Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Printed name: \_\_\_\_\_

do not write below this line

Application approved by: \_\_\_\_\_ On date: \_\_\_\_\_