

# Lancaster Sewer District Commission

## Service Connection Application Multiform



### Instructions

FORM SCM2016

PLEASE READ CAREFULLY. Fill in all blanks, attach additional paperwork as necessary.

This multiform is for all residential and non-residential new service connections and modifications. This form is used for all building sewer classifications, General, Special, and Industrial. Fill out all subparts as directed.

Construction of building sewers must be undertaken by a contractor licensed and bonded by the LSDC. All connections must be inspected by the LSDC.

Return to: [clerk@LSDC-MA.com](mailto:clerk@LSDC-MA.com) Lancaster Sewer District Commission - PO Box 773 - 18 Prescott Street - South Lancaster MA, 01561

### Subpart A - Applicant & Property Information

Service Street Address + development name, if applicable	/	Water Meter No. Map/Parcel
		if no meter write 'Well'
Last Name or Business Name	First Name	
Phone	email	
Billing Address 1		
Billing Address 2	City	State Zip
Intended Property Use: _____	Proposed Number of Bedrooms: _____	
Residential, Commercial, etc.	if applicable	

### Subpart B - Service Information

Please check all that apply - at least one **must** be checked

<input type="checkbox"/> 1. This connection to the Commission's System is replacing a septic system <i>Complete Subpart D and get signed by the Lancaster BOH</i>		
<input type="checkbox"/> 2. This connection is for a new property with no septic system <i>Complete Subpart C - Additional fees may apply</i>		
<input type="checkbox"/> 3. This connection will require a grinder pump or sewerage lift pump <i>Pump Specifications must be submitted for approval. Plumbing inspection may be required.</i>		
<input type="checkbox"/> 4. This is a modification of a pre-existing connection <i>Complete Subpart C - Additional fees may apply</i>		
<input type="checkbox"/> 5. This connection will require the use of manholes	<b>Enter Total number of manholes in box 1B</b> →	1B
<input type="checkbox"/> 6. This connection will be longer than 300 feet	<b>Enter Total Length of connection in box 2B</b> →	2B
<input type="checkbox"/> 7. The proposed connection requires a cut in or will have multiple connection points		
<input type="checkbox"/> 8. The proposed connection will require the use of a grease trap *		
<input type="checkbox"/> 9. Flow generated is an industrial waste flow as defined by the LSDC's Rules and Regs *		
<input type="checkbox"/> 10. Total Daily Flow from this property will exceed 25,000 Gallons Per Day *		

\*Service connections utilizing grease traps, producing industrial waste, or discharging more than 25,000 GPD are subject to additional permitting by the Massachusetts Water Resources Authority and DEP.

**Subpart C - Sewer Flow Capacity**

REQUIRED FOR ALL SERVICE MODIFICATIONS AND FOR ALL PROPERTIES WITHOUT EXISTING SEPTIC SYSTEMS OR SEWER SERVICE

LEAVE THIS SUBPART BLANK IF YOUR CONNECTION DOES NOT MEET THIS CRITERIA

\_\_\_\_\_ Existing Flow Capacity \_\_\_\_\_ Gallons per day

*This number should be the number of bedrooms currently at the property, before any additions, multiplied by 110. The minimum must be 330. If this an empty lot, enter zero.*

\_\_\_\_\_ New Flow Capacity \_\_\_\_\_ Gallons per day

*If you are building a new house or adding on an addition to an existing house, this number should be the new TOTAL number of bedrooms multiplied by 110. The minimum must be 330. If the service connection will be for a use other than a house, such as an office building, church, etc., please consult Title 5 and/or the LSDC Flow Calculation Chart and attach calculations on a separate sheet. Enter the total flow as calculated.*

\_\_\_\_\_ Net Flow Increase **1C** \_\_\_\_\_ Gallons per day

*Subtract the Existing Flow Capacity from the New Flow Capacity. This number should be zero if this an existing house and you are not adding bedrooms or otherwise changing the property use.*

**Subpart D - Septic System Status**

REQUIRED FOR ALL PROPERTIES WITH EXISTING SEPTIC SYSTEMS

LEAVE THIS SUBPART BLANK IF THERE IS NO EXISTING SEPTIC SYSTEM

In accordance with ACO No. 630, and by agreement with the Lancaster Board of Health (BOH), the Lancaster BOH must certify that the septic system on premises is in technical or actual failure.

Does the Applicant Property have an on-site Septic System? \_\_\_\_\_

Yes/No

Please check all that apply

If **Yes**, please complete the rest of Subpart D. If **No**, skip to Subpart E.

- 1 This property has been tested by a certified Title 5 Inspector and has Failed  
*Please attach Title 5 Inspection Report*
- 2 There is effluent breakout or strong septic odor observed at this property  
*If there is effluent breakout please call the LSDC and the BOH at the above numbers IMMEDIATELY*
- 3 The existing system at the premises was installed prior to 1995  
*If available, attach documents available from the BOH verifying the age of the system.*
- 4 A volume of effluent greater than the septic tank volume has been pumped from the system  
*Please attach pumping records and calculations.*
- 5 The system has failed for some other reason  
*Please explain:* \_\_\_\_\_

*If Subpart D is required, please bring your permit application to the Lancaster Board of Health for certification prior to submission to the Lancaster Sewer District. The Lancaster BOH is at 695 Main Street, Lancaster, MA 01523 - 978-368-4000.*

**Lancaster Board of Health Certification**

Certification by: \_\_\_\_\_ On date: \_\_\_\_\_

### Subpart E - Service Classification & Fee Calculation

This subsection will determine your service connection classification and permit fee. Additional fees may apply.

Please check all that apply

<input type="checkbox"/>	This connection is classified as a Special Connection <i>If any Checkbox 5 - 8 is marked on Page 1, Subpart B</i>	<b>If checked enter '250' in Box 1E</b> →	1E	
<input type="checkbox"/>	This connection is classified as an Industrial Connector <i>If Checkbox 9 or 10 are marked on Page 1, Subpart B</i>	<b>If checked enter '350' in Box 2E</b> →	2E	
<input type="checkbox"/>	This connection needs a transfer of Sewer Flow Capacity <i>If box C1 on page 2, Subpart C is greater than zero</i>	<b>If checked enter '100' in Box 3E</b> →	3E	
<input type="checkbox"/>	This connection is for an unassessed property <i>Does not apply to most connections, refer to Page 4</i>	<b>If checked enter Amount from Page 4</b> →	4E	

**IMPORTANT** If your connection is classified as a "Special Connection" or a "Industrial Connection" you must additionally submit a narrative cover letter and site plan prepared by a Registered Professional Engineer.

<b>Manhole Fee Calculation</b> ..... ( Number of Manholes _____ - 1 ) x 200 →	5E	
<i>For connections utilizing manholes. From Box 1B, Page 1</i>		
<b>Pipe Fee Calculation</b> ..... Total Length of Connection _____ - 200 →	6E	
<i>For connection longer than 300 feet. From Box 2B, Page 1</i>		
<b>Sewer Flow Capacity Fee Calculation</b> ..... Net Flow Increase _____ x 10 →	7E	
<i>For connections requiring Sewer Flow Capacity. From Box 1C, Page 2</i>		
<b>Base Permit Application Fee:</b>	8E	\$150

**Enclose fee for this amount** → **Permit Total:** \_\_\_\_\_

Please make check payable to the LANCASTER SEWER DISTRICT

Add boxes 1E through 8E

### Subpart F - Terms & Conditions

The undersigned, being the \_\_\_\_\_ of the premises described herein,  
*(Please print "Owner" or "Owner's Agent")*

hereby requests permission for a service connection to be made to the Commission's sewer system, herein after, the "System". The undersigned agrees to notify the LSDC of any changes to this application and:

- To accept and abide by all provisions of the Lancaster Sewer District Commission's Rules and Regulations and to accept, abide by, and to acquire all other necessary permits and permissions that may be adopted in the future.
- To install and maintain the building sewer at no expense to the Lancaster Sewer District Commission
- To allow access to premises by the representatives of the Lancaster Sewer District Commission for the purpose of inspecting connections to the System.

The undersigned accepts full liability and indemnifies the Lancaster Sewer District, the Town of Lancaster, and all respective agents and holds them harmless for all work performed in relation to this application and certifies under the pains and penalties of perjury that the information as contained herein is true and correct.

**Sign Here** → Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Printed name: \_\_\_\_\_

do not write below this line

Application approved by: \_\_\_\_\_ On date: \_\_\_\_\_

This permit expires 1 year after approval

Fee Paid: \_\_\_\_\_ Date connected to system: \_\_\_\_\_

### Unassessed Property Calculation for Subpart 4E

This calculation sheet helps you determine if your property is subject to a Sewer Entrance Fee in Lieu of

**This charge is not common and does not apply to most properties making a connection.**

This charge only applies to unassessed new properties that were created by subdivision after the issuance of general betterment assessments or to properties that were previously considered to be outside of the sewer

If the property is currently paying, or has previously paid, an annual Sewer Betterment Assessment as part of the annual property tax bill then this charge will not apply.

If you are uncertain if the property was previously charged a betterment assessment please review the deed history for the property at the Worcester County Registry of Deeds website at:

<http://www.masslandrecords.com/Worcester/>

Any property that has been assessed a sewer betterment will have the original assessment recorded and attached to the property document history and referenced as "SEWER ASSESS"

Area	Charge
1 Center District	\$ 12,085
2 George Hill North	\$ 13,890
3 George Hill South	\$ 19,522
4 Parker Road District	\$ 10,662
5 All other areas	\$ 5,000

If it has been determined that the property is subject to this charge, also known as a Sewer Connection Charge, then the charge will be determined by the location of the property in the District and will be based on a per unit basis for the privilege of connecting to the Sewer. To determine your fee, locate your property within the boundary map below. Your corresponding charge will be in the charge table at left.

